

SUBJECT: AUTHORIZATION TO NEGOTIATE A CONTRACT – BIOLOGICAL ODOR CONTROL SYSTEM PROJECT

SOURCE: Public Works Department – Field Services Division/WWTF

COMMENT: On October 3, 2014, staff received one proposal for design, manufacture and installation of equipment to control and remove odorous compounds at the Wastewater Treatment Facility (WWTF).

The one proposal was submitted by BioAir Solutions, the leading provider of biological odor control systems. The project scope requires that BioAir design, construct and install the odor control system.

Staff respectfully asks that the Council authorize the Public Works Director to negotiate a “not to exceed” fifty thousand dollar (\$50,000) design service agreement with BioAir Solutions. Once all parties agree on the content of the plans and specifications, staff will ask Council to authorize the Public Works Director to negotiate a construction contract with BioAir Solutions.

The project will be funded from the WWTF capital reserve fund.

RECOMMENDATION: That City Council:

1. Authorize the Public Works Director to negotiate a “not to exceed” \$50,000 design service agreement with BioAir Solutions, LLC;
2. Prior to the start of construction, direct the Public Works Director to present final plans, specifications and an Engineer’s Estimate of Probable Construction Costs for City Council approval;
3. When the project is ready for construction, direct the Public Works Director to seek Council approval to negotiate a construction contract with BioAir Solutions, LLC;
4. Authorize the Mayor to sign all contract documents; and
5. Authorize staff to make payments up to 100% upon satisfactory completion of all design work.

Dir BS1 Appropriated/Funded [Signature] CM [Signature]

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